



Marketing & Sales Coordinator

Our Jungle Resorts - Khao Sok, Thailand

Our Jungle Resorts in Khao Sok is looking for an experienced Sales & Marketing Coordinator. Our Jungle Resorts have 42 bungalows and treehouses across two properties - Our Jungle House and Our Jungle Camp Eco-Resort. For over 35 years, we have been a leading example of nature tourism and sustainable practice.

The Thai or Foreign candidate needs to be based in Khao Sok at least half time each month, and work effectively in a mixed team. The candidate will be responsible for implementing marketing strategies for domestic and international clients, and maintaining effective relationships with B2B partners and sales channels.

Our Jungle Resorts will provide an appealing compensation package, inclusive of government health insurance, work permit (if needed), performance-based bonuses, and food & accommodation while working onsite.

Required Skills and Competencies

- Experience in sales and hospitality marketing
- Content creation & design skills
- Ability to communicate effectively at all levels of an organization
- Solid computer skills and awareness of web-based marketing and social media
- Negotiation skills and strong business sense
- Work in a hands-on fashion and stay up-to-date on current market trends
- General interest in sustainability, nature, and local Thai culture
- Written and spoken English, Thai language skills preferred

Job Responsibilities

- Build and promote strong, long-lasting relationships with tour agents and other B2B partners
- Manage the booking process for tour agents and work closely with the reservation staff to ensure it runs smoothly
- Oversee social media platforms including strategy, content creation, and managing input from influencers, volunteers, and subcontractors
- Implement a strategic sales plan and outreach to high-value new clients
- Produce informational material to improve product understanding for agents and the direct market
- Track market trends, emerging markets, and competitor development; and use this knowledge to improve existing products and develop new offerings
- Report plans and progress to the directors and general manager
- General operations support as needed (guest relations, problem solving, etc.)

Compensation depends on experience.

Interested candidates may send your resume together with an introduction email to

manager@ourjunglekhaosok.com

Only shortlisted candidates will be contacted.